



सत्यमेव जयते

GOVERNMENT OF MEGHALAYA
Meghalaya Institute of Entrepreneurship
Top Floor, MATI Building, IGP, Shillong- 793001



Phone no: (0364) 2501407
MIE 660/2017-18/4900

Email: mieshillong@gmail.com
Dated Shillong 17th December 2018

ADVERTISEMENT FOR POSITIONS IN THE DIRECTORATE OF FOOD PROCESSING, GOVERNMENT OF MEGHALAYA

In pursuance of Government Notification No. AGRI (E)9/2018/40 dated 5th November 2018 and on behalf of the Directorate of Food Processing (DFP), Government of Meghalaya, the Meghalaya Institute of Entrepreneurship (MIE), Government of Meghalaya invites applications in prescribed format from qualified and interested professionals who are permanent residents of Meghalaya for the following posts in the Directorate of Food Processing, Government of Meghalaya.

1. Technical Associate Level 1 – (1 post)
2. Technical Associate Level 2 – (2 posts)
3. Technical Associate Level 3 – (2 post)

Details regarding mode of appointment, qualifications, experience, application format and general terms and conditions are available on the website of MIE at <http://www.mieshillong.org>. Interested candidates may download the forms and submit them, duly filled in and signed, to the above address so as to reach on or before 10th January 2019.

-sd-
Director
Meghalaya Institute of Entrepreneurship
Govt. of Meghalaya



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ADVERTISEMENT FOR VARIOUS POSITIONS IN THE DIRECTORATE OF FOOD PROCESSING, GOVERNMENT OF MEGHALAYA

With the objective of seizing opportunities in the sector and the untapped food processing potential of the state for uplifting the livelihoods of farmers and value chain actors, the Government of Meghalaya had, in May 2018 , created the Directorate of Food Processing (DFP) as a one-stop agency to handle all matters relating to food processing in the state, be they agriculture based, or horticulture based, or plantation crop based, (including Cashew, Coffee and Tea), excepting Rubber & Areca Nut as the nodal agency mandated to deal with all central government Ministries and Agencies (viz. Ministries of Agriculture, and Food Processing, SFAC, NCDC, NABARD, etc) insofar as the matters pertaining to the development of agricultural food processing sector are concerned.

The Directorate of Food Processing (DFP) has also been mandated to develop entrepreneurship in the food processing sector through various support agencies of the state and the centre, network with academic, research and technology dispensing institutions of the country connected to the food processing sector, explore possibilities for creating academic and employment opportunities for the next generation of youth by way of having them admitted in certificate, diploma or degree granting programmes in the state, or elsewhere in the country and expand the market for the processed products, by way of organizing festivals and participating in exhibitions and expos in and outside the state periodically.

With the objective of activating and operationalizing the Directorate of Food Processing (DFP), the following posts are to be filled in by direct recruitment of permanent residents of Meghalaya possessing the required qualifications and experience.

Name of post	No. of posts	Essential qualification	Desirable qualification	Experience	Emoluments (Rs.) p.m
Technical Associate Level-I	1	Bachelor Degree in Food Science and Technology/ Food Engineering/ Post Harvest Technology with minimum 55% marks Post Graduate Degree in Food Science and Technology/ Food Engineering/ Post Harvest Technology with minimum 55% marks	Post Graduate Degree in Food Science and Technology/ Food Engineering/ Post Harvest Technology	3 years	30,000/-
Technical Associate	2	Bachelor Degree in Food Science and Technology/ Food	Post Graduate Degree in Food Science and	1 year	25,000/-

Level-II		Engineering/ Post Harvest Technology with minimum 55% marks Post Graduate Degree in Food Science and Technology/ Food Engineering/ Post Harvest Technology with minimum 55% marks	Technology/ Food Engineering/ Post Harvest Technology with minimum 55% marks		
Technical Associate Level-III	2	Bachelor Degree in Food Science and Technology/ Food Engineering/ Post Harvest Technology with minimum 55% marks	Bachelor Degree in Food Science and Technology/ Food Engineering/ Post Harvest Technology with minimum 55% marks		20,000/-

Terms and Conditions:

1. The offer of appointment is open to permanent residents of Meghalaya only.
2. The appointment is purely on contractual basis for a period of one year which may be further extended based on performance.
3. Maximum age limit is 35 years. A relaxation of 5 years in upper age limit will be given to persons with disability (PWD) / Differently abled persons / SC/ST candidates as per Government rules.
4. Candidates are to fill and sign the application form attached herewith as completely as possible, accompanied by self attested photocopies of all relevant documents, certificates and mark sheets from HSLC onwards and submit it on or before the 10th January 2019. Applications by email will also be accepted at mieshillong@gmail.com
5. Post submission eligible candidates will be called for an interview on a date and time which will be published on the website of the MIE at <http://www.mieshillong.org/>. Only short listed candidates will be called for the interview.
6. No TA/DA and official accommodation will be provided for appearing in the interview
7. Candidates are to **bring a copy** of the application form, relevant certificates, mark sheets etc in original for verification on the day of interview.

8. A recent passport size photograph should be affixed on top of the application. Candidate are to also bring 2 (two) copies of their photograph on the day of interview.
9. All eligible candidates are required to be present 30 minutes before the scheduled time on the date of interview for completion of necessary formalities. Candidates who do not fulfill eligibility conditions or who report after the scheduled time will not be considered for the interview.
10. For the post of Technical Associate (Level 1) preference will be given to persons holding Doctorate Degree and / or high quality published research work with evidence of writing the technical reports.
11. Qualification, Experience and Upper age limit may be relaxed for the deserving candidates.
12. Selected candidates should be ready to travel and serve anywhere in the State and are to sign an undertaking to that effect.
13. The number of vacancies may increase or decrease. The MIE reserves the right to cancel the above advertisement for any of the above mentioned post(s), without assigning any reason thereto.
14. All completed application forms accompanied by the relevant documents are to reach the below address on or before the 10th January 2019

Meghalaya Institute of Entrepreneurship
Top Floor, MATI Building
IGP, Shillong – 793001
Meghalaya



Director
Meghalaya Institute of Entrepreneurship
Govt. of Meghalaya



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**APPLICATION FORM FOR THE POST OF TECHNICAL ASSOCIATES IN THE DIRECTORATE OF FOOD
PROCESSING**

Advt No. MIE 660/2017-18/4900 dated 17th December 2018

Fill Up Separate Forms for Each Post

**Affix here recent
Passport size colored
Photograph**

SECTION-A: GENERAL

1. Position applied for :
2. Name of the Candidate :
3. Date of Birth :
4. Sex : Male / Female / Transgender
5. Father's Name :
6. Mother's Name :
7. Address-
 - (a) Correspondence :
 - (b) Permanent :
 - (c) Telephone/Mobile :
 - (d) E-Mail Id :
8. Marital Status :

9. Nationality :

10. State of Domicile :

11. If, Differently-abled, indicate : OH / VI / HH

12. Present Employer

(If coming on Secondment, undertaking from employer stating that he / she shall be permitted secondment with full salary for two years)

SECTION- B:

13. **EDUCATIONAL QUALIFICATIONS** (Starting with highest degree obtained):

Sl. No.	Examination/Degree	Year of Passing/award	Name of Board/ College / University	Percentage of Marks/Final Grade/ Division	Subject(s)

(Please attach self-attested photocopies in support)

14. Title of the Ph.D. thesis if awarded
.....

15. Post-doctoral fellowship (Please tick): Yes No

16. If Post-doctoral fellowship obtained from abroad, share outcomes:

17. **Details of Employment Experience:** (In chronological order starting with the most recent): For Level 1 & 2

Sl. No.	Name of Employer (Govt./Quasi Govt. /Autonomous /Private etc.)	Post held/ Designation	Period of Employment		Basic salary Last drawn, Pay scale and Grade Pay & Total Pay per month	Nature of duties
			From	To		

(Attach separate sheet if necessary)

18. **Summary of experience/performance (For Level 1 & 2)**

Nature of experience related to	From	To	Total Years	Describe specific activities undertaken, publications, patents, mentoring done, accomplishments, vision for the future to be given in 200 words (Attach separate sheet if necessary)
Innovation				
IPR				
Research				
Product Development				
Start Up				
Entrepreneurship				
Training related				
Developmental Planning				
Administration				

19. **Any other professional activities undertaken, awards received etc.**

20. Membership of professional societies

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21. Papers presented in Regional / National and International Seminars / Conferences / Workshops / Symposium. (recent 5 only)

SI No.	Title/Subject of paper presented	Subject of Conference Seminar/ Symposium/ Workshop	Organizing Institution/ and Name of City / Country	Duration From __ to __	Whether the proceedings published Yes/No

22. Lecture / Special Lecture in Institutions of repute within the country and outside. (recent 5 only)

SI	Title/Subject of Lecture delivered	Name and Place of Institution	Date of Lecture	Duration

23. Names, Designations with E-mail id and Mobile number of Two Referees:

(i) (ii)

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24. **Please indicate how you wish to achieve the vision & goals of the Directorate of Food Processing (maximum 200 words):**

25. **List of Relevant Enclosures (Submitted with application form as hard copy):**

- a) Self attested Copies of all the Educational Certificates Testimonials/ Experience Certificates
- b) Last pay drawn certificate (if applicable)
- c) Age proof
- d) Differently-abled Certificate
- e) Forwarding letter from the employer (if applicable)
- f) Any other (Please Specify)

26. **DECLARATION TO BE SIGNED BY THE CANDIDATE**

- A. I do hereby declare that if I am selected for the applied post, I am willing to work either at Directorate of Food Processing headquarter or any of its district / block offices and can be transferred from one location to another.
- B. I do hereby declare that the information given by me in the Application is true, complete and correct to the best of my knowledge and belief and that nothing has been concealed or distorted. If at any point of time, I am found to have concealed / distorted any information or given any false statement, my application / appointment shall be liable to be summarily rejected / terminated without notice or compensation.

(Name & Signature of the Applicant)

Dated: _____

Place: _____

27. Forwarding letter from the present employer of the applicant. (strike off whichever is not applicable):

Forwarded with the remarks that Sh./Ms. _____ is working in this Organization in the capacity of _____ from _____ to _____ and the Institution/ Organization has no objection to the candidature of the applicant being considered for the post applied for as above.

and

Shri/Ms. _____ will be relieved on deputation/Lien basis within a period of 2 months.

or

The organization is willing to provide the services of _____ for a period of 2 years on secondment taking care of his / her salary and shall relieve him / her within a period of 2 months.

Place: _____

Date _____

Signature of Head of the Organization / Employer

Fax _____

Email _____

Name _____

Designation _____

Address _____

(Seal of Head of the Organization / Employer)